

Head of Department- IT

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Richfield is looking for a dynamic, experienced **Head of Department – Information Technology** to actively provide a professional, effective and efficient academic role to clients of the institution as part of the Academic team.

As a senior academic of a Richfield Faculty responsible for a department's academic provisioning and delivery across campuses, the HOD will manage the operational delivery and performance to achieve the overall IT Faculty goals that align to institutional goals. Provides functional and academic management and leadership and ensures quality assurance across delivery sites and campuses for contact and distance delivery. Takes a leading role in curriculum innovation, design, development and implementation for modules in programmes in the department.

RESPONSIBILITIES

- Strategic Management
- Operational Management
- Teaching, Learning and student relations
- External Relationships
- Management and Leadership

MINIMUM REQUIREMENTS:

- Minimum of a Master's Degree in Information Technology. PhD qualification or demonstration of progress towards a PhD will be an advantage.
- Five (5) years' demonstrated experience in higher education, preferably in an academic leadership role.
- A record of scholarship and research, and publications.
- Lecture 12 to 15 hours (3-4 modules a week).
- Mentor, coach and manage lecturers.
- Quality assessment of the new qualifications Distance and Contact Learning.
- Contribution to Student Retention.
- Supervise post graduate Students.
- Where applicable/mandatory, professional registration with a relevant Board.
- Willingness to be based at one of our national campuses to support the academic strengthening of the campus delivery team.
- Assist in the development of relevant (Executive) courses for the industry and contribute to our growing executive education portfolio.